

Crown Battery Mfg. Co.
 1445 Majestic Drive
 PO Box 990
 Fremont, OH 43420



PHONE: (419)334-7181
 FAX: (419)334-7416

Application for Employment

Crown Battery is an Equal Opportunity Employer. Applicants are considered on the basis of skills, experience and qualifications without regard to race, age, creed, color, national origin, sex, marital status or the presence of non-job-related medical disability or any other legally protected status.

PERSONAL DATA

Name (Last, First, Middle)		Social Security #	Today's Date
Address (Street)		City, State	Zip Code
Home Telephone Number	Cellular/Other Phone Number	E-Mail Address	
Previous Address #1 (Street)		City, State	Zip Code

POSITION INFORMATION

Position Desired	Shift Availability 1st, 2nd, 3rd	Starting Salary Desired
How were you referred to us?	Full/Time or Part/Time?	Available for Overtime?
		When can you start?

In accordance with the Federal Immigration and Reform Act of 1986, if you are employed by Crown Battery you will be asked to provide documentation that verifies your legal right to work in the United States. If you cannot provide acceptable documentation, we cannot legally employ you.

Can you provide such documentation? Yes No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, please explain. Conviction does not automatically exclude you from consideration for employment.

Do you authorize a background investigation including prior employers, education and criminal records?
 Yes No _____ (initial here)

If you are hired or transferred into a position that requires the operation of a vehicle, we will require a DMV investigation. Do you authorize investigation of your DMV record?
 Yes No _____ (initial here)

Driver's License Number _____ State _____ Expiration Date of License _____

Are you over 18? Yes No _____ (initial here)

VETERAN STATUS

Have you ever served in any branch of the U.S. Military? Yes No _____ (initial here)

For Office Use Only								
HIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	START DATE	SHIFT	TRAIN	REGULAR	FT	PT	TEMP	APPLICATION <input type="checkbox"/> ACCEPTED <input type="checkbox"/> FILED
POSITION			<input type="checkbox"/> SLI	<input type="checkbox"/> OFFICE	RATE	DIFF.	LOCKER #	DATE
			<input type="checkbox"/> IND	<input type="checkbox"/> SALES				

WORK HISTORY – Complete this section in its entirety including phone numbers and dates. List most recent employer first. You may include military service and training. “See Resume” is not acceptable.

DATES		NAME AND COMPLETE ADDRESS OF MOST RECENT EMPLOYER	PHONE & FAX
FROM			()
TO			()
MAY WE		POSITION	RESPONSIBILITIES
YES <input type="checkbox"/> NO <input type="checkbox"/>			
SUPERVISOR		ENDING SALARY	REASON LEFT

DATES		NAME AND COMPLETE ADDRESS OF NEXT MOST RECENT EMPLOYER	PHONE & FAX
FROM			()
TO			()
MAY WE		POSITION	RESPONSIBILITIES
YES <input type="checkbox"/> NO <input type="checkbox"/>			
SUPERVISOR		ENDING SALARY	REASON LEFT

DATES		NAME AND COMPLETE ADDRESS OF NEXT MOST RECENT EMPLOYER	PHONE & FAX
FROM			()
TO			()
MAY WE		POSITION	RESPONSIBILITIES
YES <input type="checkbox"/> NO <input type="checkbox"/>			
SUPERVISOR		ENDING SALARY	REASON LEFT

SKILLS – List any special skills, licenses and/or certificates, hobbies, volunteer activities that may be of interest to the company.

Have you every been employed by Crown Battery or one of it’s subsidiaries or through a temporary agency?

Yes No

Dates: _____ Temporary Agency: _____

What is your means of transportation to work?

REFERENCES – List people who know your work ability. Do not include personal references.

Name	Professional Relationship	E-mail	Telephone Number

CONTINUE TO NEXT PAGE



EDUCATIONAL INFORMATION

	Name/Location	Subjects Studied	Degrees or Credits
High School			
Junior College/Trade School			
University/College			
Graduate School			

Did you complete this application yourself? Yes No

If not, who did? _____

Dear Applicant:

Thank you for applying for a position with our company.

Crown Battery Manufacturing Company is a Company that looks for quality minded/safety conscious employees. Because of the large number of potential applicants, we pre-screen all applications thoroughly. In order to facilitate the prescreening process, we ask that you complete this authorization form to enable us to contact your former employer.

Sincerely yours,

Director of Human Resources

I authorize Crown Battery Manufacturing Company to obtain a complete background check through the City of Fremont Police Department.

Print Name

Social Security Number

Signature

Date





Application Summary

To be read and signed by applicant:

By completing and submitting this application, I

- authorize Employer or its agent to investigate my background, character, general reputation and prior employment by contacting my prior employers, references or any other individuals the Employer considers necessary. (Understanding that I may have the right to request in writing disclosures of certain information obtained by Employer in the course of its investigation of my background and experience.)
- authorize my prior employers, references and any other individuals contacted by Employer to release any and all information requested and absolve those parties who provide information requested from any and all liability related to their doing so.
- acknowledge that any employment offered to me is at the will of the Employer and may be terminated by Employer at any time, with or without cause.
- acknowledge that I will be required and agree to submit to a physical examination and testing for drug use as part of the Employer's evaluation procedures and authorize release of my results to Employer and Employer's unrestricted use of those results in deciding whether I should be offered employment.
- acknowledge and agree that evidence of drug use prior to or during my employment will be grounds for immediate termination without recourse.
- certify that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard.
- certify that this application was completed by me in my own handwriting and that all entries on it and information in it are true and complete to the best of my knowledge.
- acknowledge and agree that providing false, misleading or incomplete statements in this application or in connection with the Employer's evaluation of me as a candidate for employment is grounds for immediate termination of my employment, regardless of when such information is discovered.
- understand that I may be required to wear a respirator while working at Crown Battery. I will be required to follow OSHA regulations which include, but are not limited to: men being allowed only a small mustache. Beards and goatee's are not acceptable.
- further understand that no employee of the Company has the authority to modify this understanding orally or in writing except with the written permission of the President and CEO of Crown Battery Mfg., Inc.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE ABOVE STATEMENTS AND UNDERSTAND EACH AND ALL OF THESE STATEMENTS:

Signature

Date

THANK YOU FOR APPLYING WITH CROWN BATTERY MFG. CO.

